

**Franklin County R-II School  
School Board Meeting Minutes  
July 25 2023  
6:30 pm**

**Location: School Library**

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by board president, Nathan Parmentier.
  
2. **Members Present:** Nathan Parmentier, Christy Groppe, Kurt Koch, Dale Borcharding, Amanda Yates, and Kelly Theiss.  
  
**Members Absent:** Jessica Toelke  
  
**Administrator Present:** Kathy Oetterer  
  
**Recording Secretary:** Karen Hoffmann  
  
**Others Present:** Erica Freitag
  
3. **Pledge of Allegiance**
  
4. **Consent Agenda:** A motion was made by Amanda Yates and seconded by Kurt Koch to approve the consent agenda. Motion carried: 5-0. Christy Groppe abstained from voting.
  - a. Approve Agenda
  - b. Approve Minutes
    - i. [June 26, 2023 Minutes](#)
  - c. Financial Report
    - i. [Cash Receipts](#)
    - ii. [Revenue/Expense Report](#)
  - d. Approve Payment of Bills
    - i. [Paid Invoices](#)
  - e. Safe Return to In-Seat Instruction
  - f. 2023/2024 Professional Development Plan
  - g. Substitute List
  - h. 2023-2024 Bus Route
  
5. **MSBA Delegate Report:** The fall conference will be held in Kansas City November 2 - 4, 2023.
  
6. **[Culture and Communications:](#)** Kathy Oetterer advised that the track project has been completed with the exception of striping and sealing. She also advised that the PTO has set the date of November 4 for the Chili Supper/Silent Auction and that PTO will buy tissues, disinfecting wipes, paper towels, and ziplock bags for the school this year.

7. **School Safety:** Work to change the door access will begin soon. Active shooter training will be held on August 17.
8. **Facilities Update:** Kathy Oetterer updated the board on the improvements to the band/music room, the concrete and electric work being done, and the room built within the art room.
9. **CSIP Meeting:** A meeting to review the plan has been scheduled on September 21, 5:45 pm - 6:30 pm
10. **Community Engagement Plan:** A motion was made by Christy Groppe and seconded by Dale Borcharding to approve the Community Engagement Plan. Motion carried: 6-0
11. **Student Handbook Update:** Kathy Oetterer reviewed the main changes made to the student handbooks.
12. **Propane Bids:** Two propane bids were received. A motion was made by Amanda Yates and seconded by Dale Borcharding to accept the bid from MFA. Motion carried: 6-0
13. **Set Tax Rate Hearing/Next Meeting:** The tax levy hearing will be held on August 29 at 6:15 pm followed by the regular board meeting beginning at 6:30 pm.
14. **Adjourn:** A motion was made by Christy Groppe and seconded by Amanda Yates to adjourn the meeting. Motion carried: 6-0

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Nathan Parmentier  
Board President

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Karen Hoffmann  
Board Secretary